

ATU Library How To: Find <u>articles</u> on the Library's Databases

There are millions of articles available on the library's databases. The easiest way to find these articles is to use the 'Search + Find' feature on the Library's homepage. (The library also has separate subscriptions to a number of print and ejournals not available through the databases.)

Part 1: Carrying out a search and limiting the results to articles only

1. Type your topic into the search box on the library homepage and press the orange 'Search' button. In the example below I am looking for articles on research methods.

Search + Find	
research methods	SEARCH

2. This search has returned over 17 million results from across the library's databases. The results include, articles, eBooks, conference papers, reviews, trade publications etc.

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Basic Search Advanced Search History				
Refine Results Search Results: 1 - 10 of 17,534,521				

3. To refine the search topic, click on 'Advanced Search', just below the search box.

Advanced Search gives you more fields to fill in so you can refine your topic. You can add in more blank fields using the + button

ATU 📰	Searching: Discovery Service for Atlantic Technological University			
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	AND -	Select a Field (optional) - <u>Clear</u> ?		
	AND -	Select a Field (optional) -		
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4. As you type into the fields, Search + Find prompts you with suggestions based on the spelling of what you enter.

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5. Once you have filled in more details about your topic, select 'Full Text Online' and 'Peer Reviewed' from the 'Search Options', which is just below the fields you filled in with your topics.

Then press the 'Search' button in the bottom right-hand corner.

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- By selecting **'Full Text Online'** your results will contain the full text of articles, as opposed to abstracts (summaries) of articles.
- Any article published in a **'peer-reviewed'** journal was closely examined by a panel of reviewers, who are experts on the article's topic. Peer reviewed articles are the most authoritative sources of information for college-level research papers.

	Searching: Discovery Service for Atlantic Technological University research methods	Select a Field (optional) -	Search
	AND - qualitative vs quantitative research		Clear ?
	AND - nursing		+-
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Refine Results	Search Results: 1 - 10 of 42,582		

- 6. By using the Advanced Search option, and selecting 'Full Text' and 'Peer Reviewed' the number of results has reduced to under 42, 000
- 7. The results still include, articles, conference materials, reviews, trade publications etc. There are a number of different filters on the left-hand side of the screen, to refine your results further.



To limit it to just journal articles: select 'Academic Journals' underneath 'Source Types' (beneath the date slider)

Now, all the results on the screen will just include articles on your search topic.

Part 2: Reading and downloading an article

1. From the results page, click into the **Title** of the article you wish to read.



2. It is useful to read the abstract of the article, as that will give you a summary of what it is about



3. The easiest way to download the article is to click on the 'PDF Full Text'.



4. Some articles do not have the 'PDF Full Text' option available, but 'Full Text Finder'. The article is available on another database, and once you click on the 'Full Text Finder' it will take you to the database and you will see the PDF of the article.



5. Once you click into the pdf you can print the article or download and save it into a folder on your PC or laptop.

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6. When the article downloads, it will have a generic name or series of numbers. It is useful to rename the article before saving, so you will remember what it is about.



Rename your article to something that will help you find it in your folders



7. To go back to your search page with all your results just press the back arrow in the top left hand corner.

